

Schedule of Events (Marshal) TRENT100 2023

THURSDAY										
REF	Start	End	Location	Marshal Instructions	Groups / Marshals	Marshals Present	Postcode	W3W	Water	Equipment Required
Marshal Briefing (Basecamp duties)	14:30	15:00	Basecamp	Briefing for marshals performing basecamp site duties (Parking & Registration)	All					
Car Park Management	15:00	21:00		Car Parking Management / Camp Site Management (Close TA Gate from 2 pm, manned by MG) queue on verge. Report to Mick on arrival, hourly rota.	All	Head of car parks (Mick Griffin), Kirsty / Johnny / Robert P / Gabrielle / Andrew S / Rhiannon / Tamara to start. Everyone to assist on rota please				
Site Public Open	16:00									
Registration	19:00	21:00		Check in Participants and issue wrist bands, paperwork and swag bags	7	Rhiannon / Candice / Maria / Kirsty / Johnny (reg) Heidi / Dora (merch)	DE73 7JU	///limitless.extend.earlobe	N/A	N/A
Dinner	18:00	22:00								
Marshal Equipment Collection	18:00	19:00			See Karl to collect equipment for your checkpoints on Friday.	All that are on CPs.				
Evening Welcome / Briefing	21:00	21:30			Crew to welcome / brief Paddlers					

FRIDAY										
REF	Start	End	Location	Marshal Instructions	Groups / Marshals	Marshals Present	Postcode	W3W	Water	Equipment Required
Group A Breakfast	5:00	6:00	Basecamp	Marshals have priority over participants for breakfast						
Group B Breakfast	6:00	7:00								
Group A Bus Loading	6:00	6:30		Robert / Tom and Andrew to round up participants to fill busses in good time (Andrew must stand in gateway and tick off all group A teams as the load on) make sure teams stick together. Marshal going on bus responsible for making sure teams have all their members before loading. Buses can only depart together. Anticipate approx 150 Paddlers on 3 coaches (168 seats).	(H and I to assist) A,F,G	(Robert P/ Tom H/ Andrew S, Rhiannon T / Mel F) Alison Rowse, Helen Nightingale, Iain Leyland to go on busses partners to go to start.	DE73 7JU	///limitless.extend.earlobe	N/A	N/A
Group B Bus Loading	7:00	7:30	Robert / Tom and Andrew to round up participants to fill busses in good time (Andrew must stand in gateway and tick off all group B teams as the load on) make sure teams stick together. Marshal going on bus responsible for making sure teams have all their members before loading. Buses can only depart together. Anticipate approx 100 Paddlers on 2 coaches (112 seats).	(H & I to assist) B,E	(Robert P/ Tom H/ Andrew S, Rhiannon T / Mel F) Heidi D, Candice B to go on busses partners to go to start.					
Start Line	6:30	10:30	Shugborough Hall	Follow instructions from Dave /Karl. Duties include setup of site (flags, banners, prep area signs). Help paddlers find their prep area, , stop people with boards on footbridge. Help removal of signs / equipment. Make sure paddlers have put anything back on van for CP5 (e.g pumps, board bags). Make sure site left clean after departure.	A,F,G,B, E	Lorraine G (follow Dave - leaving at 5:30 am to start line. Gabrielle L, Andrew R, Dora S, Maria R, partners will arrive by bus.	ST18 0SR (Marshals - Clifford Arms)	///weeds.survey.nags (Marshal Parking) ///region.swam.obtain (Start Line)	N/A	Start Line Banner, Rope, Feather flags and bases, start tent, sound system, team signs, s, drone.
Group A Start	8:00	9:00	Shugborough Hall	Help bring paddlers to the start line on time						
Group B Start	9:00	10:00	Shugborough Hall	Help bring paddlers to the start line on time						
CP1	9:28	12:17	Armitage Footbridge	Park on Church Lane taking care not to obstruct drives. Follow walking route map. Marshal on riverbank just after the bridge on left to support paddlers. Check paddlers in online and on manual check sheet. Arriving team has priority to land before exiting team can leave due to flow of river. Remind paddlers to watch out for raised wooden posts underwater hazard coming up in around 4 km.	I	Rhiannon T / Mel F	WS15 4BA	///visions.angel.songbird	N/A	CP Sign / Stakes / Manual Check In / First Aid Kit
CP2	10:16	13:30	Yoxal Bridge	Marshal on bridge to direct paddlers to Checkpoint. Marshal on riverbank just after the bridge on left to support paddlers. Arriving team has priority to land before exiting team can leave due to flow of river. Check in paddlers online and using manual check in form. WATER POINT. Get Mega SUP in water.	D, H	Kirsty L / Johnny L / Andrew S / Tom H / Robert P	DE13 8NU	///formless.elephant.matchbox	40 (2x 10l 1x 20l)	Manual Check In / Water / First Aid Kit / Sack Truck
CP3	11:07	14:49	Alrewas Weir	Park on Church Road near canal bridge, walk down canal tow-path and over lock gate (CAUTION!). Assistance for Paddlers leaving the river to portage the weir, directing paddlers to the get in point. Marshal supported portage of weir river right. Reentry down rivers clear of recirculating water. Check in paddlers online and using manual check in form. (WATER POINT)	A,B,E, F	Lorraine G / Alison R / Heidi D / Dora S / Candice B / Maria R / Helen N / Gabrielle L	DE13 7BT	///tables.layover.upsetting (checkpoint) ///reform.automatic.bordering (re-entry)	160 (4x 10l 6x 20l)	Naish Tent / Flags / Manual Check In / Food / Water / First Aid Kit / Sack Truck
CP4B	13:09	17:57	Small Weir (Burton Leisu	2 Marshals stationed on left turn directing people towards this checkpoint. Marshals to be stationed ahead of weir river left, 10 mtr portage required. Assist paddlers exiting and entering and advise of left turn immediately after bridge ahead. (WATER POINT)	G,J,C	Sam NB / Andrew R / Tamara K /Laura S / Jannine I / Lizzie Owen	DE14 1TL	///groups.flute.fills	120 (4x 10l 4x 20l)	Manual Check In / Food / Water / First Aid Kit
CP5	14:44	20:25	Basecamp	Help Paddlers off the water, direct to board storage. (KEEP BOARDS TOGETHER BY TEAM) Prepare Equipment for day 2	H, A, I, B, D, E	Robert P / Tom H / Andrew S - Responsible for board storage management. All other marshals to assist above team.	DE73 7JU	///limitless.extend.earlobe	N/A	Manual Check In

Marshal Equipment Restock	19:00	20:00	Basecamp	Return / restock and collect equipment for day 2	All groups		DE73 7HJ	///limitless.extend.earlobe	N/A	
Briefing for Day 2	21:00	21:30	Basecamp	Paddler Briefing Day 2	All groups				N/A	

### SATURDAY

REF	Start	End	Location	Marshal Instructions	Group	Marshals Present	Postcode	W3W	Water	Equipment Required
CP5	6:00	9:30	Basecamp	Assist paddlers to the water as they are called, assist with filling van with finish line items.	D, E, F, G, H, I, J	Robert P / Tom H / Andrew S - Responsible for board storage management. All other marshals to assist above team.	DE73 7HJ	///limitless.extend.earlobe	N/A	N/A
CP6	10:45	14:00	Sawley Lock Gate I and II	Split up teams to warn paddlers of weir near lock gate 1, the passing of the marina and portage at lock gate II (LHS) Authorization given by John P (marina Manager) 0115 9077 400. Paddlers can use toilets, cafe and shop. Check in paddlers using manual check in form. (WATER POINT)	A,B,C,H	Lorraine G / Alison R / Heidi D / Dora S / Lizzie Owen / Jess Morris / Andrew S / Tom H / Robert P	NG10 3AE	///windy.companies.hunter	60 (2x 10l 2x 20l)	Manual Check In / Food / Water / First Aid Kit / Sack Truck
CP7	11:00	14:00	Trent Lock & Steamboat	(Trent Inn Pontoon or riverbank) Checkpoint - Requires check in online and manual check-in of all paddlers. Instruct River left turn just after checkpoint down Cranfleet Canal. (WATER POINT)	D	Kirsty L / Johnny L	NG10 2FY	///rally.orange.each	80 (4x 10l 2x 20l)	Manual Check In / Food / First Aid Kit
EAP16	11:15	14:30	Cranfleet Canal Lock Gate	Postcode is nearest but 1km away, go past Springlakes Watersports, then take first right (past locked gate sign). Car parked locked, but lock is manned and they have said they will let us in, we spoke to Vaughn	E, F	Candice B / Maria R / Helen N / Gabrelle L	NG10 2FQ	///insert.member.mass		First Aid Kit Padlock Key
CP8	12:00	15:45	Beeston Weir	Please scope site and place other marshal group in the appropriate location - Requires minimum of 4 marshals, 1 assisting exit, 2 assisting paddlers with portage and 1 assisting re-entry. This is a publically congested area so a high level of awareness to ensure, event participants and public safety is paramount. Check in paddlers online and also manual check in sheet. (WATERPOINT)	G,I,J,H	Iain Leyland / Andrew R / Andrew S / Tom H / Robert P / Rhiannon T / Mel F / Tamara K / Laura S	NG9 1NR	///curiosity.skill.chins	80 (4x 10l 2x 20l)	Manual Check In / Food / First Aid Kit / Sack Truck
CP9	13:30	17:30	Finish Line	Help Paddlers out of water, direct to photo banner, direct to facilities, help unpack van and load buses.	A,B,C	Lorraine G / Alison R (follow Dave) Heidi D / Dora S / Lizzie Owen / Jess Morris.	NG12 2LU	///haven.crisp.amuse ///that.chains.prep (Supporters Car Parking)	80 (2x 10l 3x 20l)	Manual Check In / Food / Water
CP5	16:00	23:59	Basecamp	Follow instructions from Karl / Dave / Helen. General assistance on return of busses, and during after party.		All Groups	DE73 7HJ	///limitless.extend.earlobe	N/A	Party Frock.

### SUNDAY

REF	Start	End	Location	Marshal Instructions	Group	Marshals Present	Postcode	W3W	Water	Equipment Required
CP5	9:30	11:45	Basecamp	Assisting Vehicles leaving Site.	All Groups		DE73 7HJ	///limitless.extend.earlobe	N/A	N/A
	12:00		Basecamp	Assistance clearing with pack down / litter pick.						